

**MINUTES OF 1<sup>ST</sup> MEETING OF THE  
BOARD OF GOVERNORS**

**HELD ON 28-JULY-2018**

**AT  
CONFERENCE HALL  
IRDT, SURVEY CHOWK  
DEHRADUN**



**INSTITUTE OF TECHNOLOGY, GOPESHWAR**

**KOTHIYALSAIN, CHAMOLI, UTTARAKHAND**

**28 JULY, 2018**

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# INSTITUTE OF TECHNOLOGY, GOPESHWAR

ITG/2018/BoG/72

Date: 28.07.2018

## Minutes of the First Meeting of the Board of Governors

The first meeting of the Board of Governors of the Institute of Technology, Gopeshwar was held at the Conference Hall of the Institute of Research, Development and Training, Dehradun on 28.07.2018 (12.30 – 15.00 h). The following participated:

1. **Prof. B.S. Bisht,** **Chairman**  
**Former Vice Chancellor, GBPUA&T, Pantnagar,**  
**Director, BIAS Bhimtal (Uttarakhand)**
2. **Shri. Om Prakash, IAS** **Vice Chairman**  
**Additional Chief Secretary, Technical Education**  
**Government of Uttarakhand, Dehradun**
3. **Mr. Sameer Dhingra, Chief Executive Officer** **Member**  
**COMET Bulbs, Dehradun**
4. **Mr. L.P. Joshi,** **Member**  
**General Manager,**  
**THDC India Ltd., Rishikesh, Tehri Garhwal**
5. **Mr. Pankaj Gupta,** **Member**  
**President,**  
**Industry Association of Uttarakhand, Dehradun**
6. **Dr. (Mrs.) Anita Rawat,** **Member**  
**Registrar,**  
**(Nominee of Vice-Chancellor)**  
**Uttarakhand Technical University, Dehradun**
7. **Mr. R.P. Gupta,** **Member**  
**Deputy Director,**  
**Technical Education (Ex. Officio), Uttarakhand**
8. **Prof. K.K.S. Mer, Director,** **Member Secretary**  
**Institute of Technology Gopeshwar,**  
**Distt. Chamoli, Uttarakhand**

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9. **Shri. Govind Singh Bisht,** **Special Invitee**  
**Deputy Secretary, Technical Education**  
**Secretariat, Govt. of Uttarakhand, Dehradun**
10. **Shri. Prakash Paliwal,** **Special Invitee**  
**Section Officer, Technical Education,**  
**Secretariat, Govt. of Uttarakhand, Dehradun**
11. **Shri. Jeevan Chandra Gunwant,** **Special Invitee**  
**Sr. Personal Secretary,**  
**Secretariat, Govt. of Uttarakhand**  
**Dehradun**

The following members could not participate on account of other engagements:

1. **Prof. K. B. Naik, Former Director, KNIT Sultanpur (U.P.)**
2. **Prof. S. K. Rathore, Rajasthan Technical University, Kota (Rajasthan)**

The Director of the Institute and Member Secretary of the Board of Governors of Institute of Technology, Gopeshwar extended warm welcome to the Chairman and the Members of the Board of Governors of Institute of Technology, Gopeshwar present at the meeting.

The Chairman in his opening remarks extended warm welcome to all the Members of the Board. He stated that the Institute was established in the year 2013. It has progressed very well during last five years. At present the students' strength is 638. Young men and women of hilly areas of Uttarakhand are getting benefitted by the Institute. Besides, several programmes including skilling of rural youth have been initiated. He expressed satisfaction over the performance of the Institute so far and hoped that the progress will continue. The Chairman then invited the Member Secretary to put up the Agenda items for discussion and suggestions/ recommendations of Board.

The Member Secretary of the Board proceeded with the Agenda Notes of the 1<sup>st</sup> Meeting of Board of Governors of the Institute of Technology, Gopeshwar with permission of the Chairman. Discussions were held and the following observations and recommendations were made.

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RB  
Bisht  
Munshi

# 1 Agenda for Approval of the Board of Governors

## 1.1 Approval for constituting a Committee for drafting Bylaws and Recruitment rules:

On this Agenda, the Registrar, UTU as representing the University as well as the Government Officials present in the Meeting informed that the process of developing bylaws of the University has been in progress. It may take nearly a month. Hence, the rules of the Institute would be aligned with these bylaws.

On further discussions, it was recommended that the following Committee would draft the bylaws and Recruitment rules for the Institute in line with the rules of the University, as and when the University bylaws are drafted.

1. Chairman – to be nominated in consultation with the Additional Chief Secretary, Technical Education, Govt. of Uttarakhand
2. Dr. D. C. Thapliyal, Former Registrar, GBPUA&T Pantnagar, Former Registrar, Doon University, Dehradun
3. Dr. (Mrs.) Anita Rawat, Registrar, Uttarakhand Technical University, Dehradun
4. Shri T. L. Shah, Retd. Finance Controller, Uttarakhand Govt.
5. Two faculty Members of Institute of Technology, Gopeshwar
6. Director, Institute of Technology, Gopeshwar as Member Secretary.

The draft bylaws will be put up to the next Meeting of the BoG.

## 1.2 Status of the infrastructure and Human Resources at the Institute of Technology, Gopeshwar

The Director presented the status of infrastructure and human resource at the Institute. He informed about the area of land in possession, buildings, laboratories, instruments/ equipment and machinery, furniture and other assets. He also presented the status of faculty and other staff. It was observed by the Board that so far, none of the staff has been on regular status. Hence, it was recommended that the Government of Uttarakhand and the University may be approached to approve regular staff and faculty for the Institute with proper cadre strength. On rest of the items, the Board recorded its satisfaction.

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### **1.3 Approval of creating corpus fund**

The Board approved the proposal of the Institute to create a corpus of minimum Rupees one crore. For opening the account, bank may be chosen who offers highest interest rate and security. Interest earned would be utilized as: 75% to be used for developmental works, 25% would be ploughed back and deposited to the Corpus fund account. Rules may be framed for operation of the fund. These may be got approved from the BoG.

### **1.4 Approval for Application for NBA as per AICTE and NPIU Mandate**

On the proposal of the Institute, it was agreed that the Institute may get itself ready for NBA and apply for the same. Having a regular Professor being essential requirement for NBA accreditation, creation of few faculty positions on regular basis to begin with and their recruitment would be essential. This may be pursued with the University and the Government.

### **1.5 Approval for Advertisement for the Faculty positions for NBA and UGC autonomy as per AICTE rules, which are the main DLI's (Disbursement Link Indicator) of the project.**

This item has been covered in point no. 1.4. Action may be initiated by the Institute for recruitment of regular Faculty.

### **1.6 Approval for renewal of the term of Contractual Faculty and fixation of remunerations**

Detailed discussion was held on various aspects associated with renewal of the term of the contractual Faculty Members and fixing their remuneration. In view of the Court cases going on, it was resolved that the decision of the Hon'ble Supreme Court that is likely to come up soon would be taken in view and action would be taken accordingly. The Chairman, BoG and the V.C., UTU may be contacted for this purpose for further action.

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## 1.7 Approval of Fixing of remuneration for Guest Faculty

The Board recommended that the present provisions for remuneration to Guest Faculty may be continued. This issue may be put up to the next BoG for upward revision with details w.r.t. provisions applicable in other constituent Institutions and the University.

## 1.8 Fixing of sitting charges for various Committees and Meetings.

It was reported that the sitting charges / honorarium rates have been revised by other constituent Institutes of UTU for BoG and important Committees involving outside experts. These institutes include WIT Dehradun, THDC-IHET New Tehri. For BoG, the proposal of the Institute to revise the sitting charges were amended as: Chairman and Co-Chairman: Rs. 10,000/- for each meeting and Members: Rs. 5,000/- keeping parity with sister Institutions. For other Committees, rules applicable by TEQIP/ UTU could be adopted with the approval of the Chairman.

## 1.9 Approval for hiring Guest House for Institute on lease

In view of the difficulties faced by the Institute on account of non-availability of Guest House facility, it was approved that the Institute may search for satisfactory facility nearby and hire proper Guest House facility.

## 1.10 Approval for hiring accommodation as hostels for boys and girls

The BoG had detailed discussion on this item. In view of non-availability of hostel facility, attracting new admissions has been a problem besides safety and security of the students. Hence, the Board accorded its approval for hiring residential facilities nearby for Hostel purposes. It was also suggested that possibility of hiring the accommodation in hotels or absentee property owners could also be tried.

## 1.11 Hiring of a Bus for students and a Car for TEQIP activities

It was agreed that a bus may be hired for students and staff. However, it may not be a free service. Reasonable charge may be levied from the beneficiaries. For tours of

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students, the Institute may meet the expenses under appropriate budget heads including TEQIP. As proposed, the Board approved that the Institute may hire a car for TEQIP purposes.

### **1.12 Approval for hiring Laboratory staff on contract basis**

Detailed discussions were held on this proposal. Difficulties were expressed by the State government officials in view of several court cases that are pending for regularization. It was resolved that services of technically qualified persons may be taken through man-power supply agencies for maximum of 11 months period at a time.

## **2. ITEMS to be Ratified**

### **2.1 To consider and grant ex-post-facto approval for Procurement Plan for entire project period and action plan from Oct 2017-Sep 2018 (Q3, Q4, Q1, Q2), which has been submitted to NPIU for allotment of funds.**

This agenda item was discussed by the Board of Governors based on the details presented by the Institute. As proposed *post facto* approval was accorded. The Institute may take appropriate action for timely procurement of approved items.

### **2.2 Institute Purchase Committee**

This agenda item was discussed by the Board of Governors based on the details presented by the Institute. As proposed, *post facto* approval was accorded for the constituted Institute Purchase Committee.

### **2.3 Revision in Procurement Plan**

This agenda item was discussed by the Board of Governors based on the details presented by the Institute. As requested, *post facto* approval was accorded by the BoG.

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## **2.4 Engagement of Faculty Members posted by NPIU**

The Board expressed satisfaction on posting of 19 Faculty members by the NPIU (MHRD) at the Institute on MHRD expenses for a period of three years. The Board desired that their services may be utilized for teaching, research and developmental activities at the Institute. The Director was empowered by the BOG for taking action for this purpose.

## **2.5 Engagement of TEQIP Cell manpower (MIS officer, Assistant Accountant, Data Entry Operator and Peon)**

The BoG observed that there is provision of (a) MIS Officer, (b) Assistant Accountant, (c) Data Entry operator and (d) peon for TEQIP work. It was suggested that technically qualified persons for (a) and (b) may be hired. However, for others, services of a manpower supply agency may be taken. Competitive bids from registered and genuine agencies (with GST, EPF registration etc.) may be invited for this purpose.

## **2.6 To Consider and approve the financial autonomy to Project Director/ Project Coordinator to achieve the goals set out in IDP**

This agenda item was discussed by the Board of Governors based on the details presented by the Institute. As per TEQIP provisions, it was agreed and approved for TEQIP Project activities.

## **2.7 To consider and approve the delegation of financial powers at different levels.**

This agenda item was discussed by the Board of Governors based on the details presented by the Institute. It was agreed and approved for TEQIP activities in accordance with TEQIP provisions.

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**2.8 To consider and approve the TA/ DA & Honorarium rules under TEQIP**

This agenda item was also discussed by the Board of Governors. It was approved that TEQIP norms may be followed in this regard for the Project activities.

**2.9 To consider and approve the deputation of the Faculty/ Staff for attending Seminars, Conferences, Training Programmes etc. within country by Project Director/ Director.**

On discussion, it was agreed that the Director may take appropriate decision from case-to-case basis. Training of Faculty during academic session for longer period of time needs to be avoided.

**2.10 To consider and approve sundry expenses/ allowances, refreshments and stay charges of students for attending seminars, conferences, training programs and paper presentation, industrial visits, local visits, sports activities etc.**

This agenda item was discussed by the Board of Governors based on the details presented by the Institute. As per TEQIP provisions, it was agreed and approved. The Director is authorized to take appropriate decision on case-to-case basis. As recommended in above point, mid-session long tours may be avoided.

**2.11 To consider and approve restriction of 09 (Nine) days for faculty trainings in active session under TEQIP-III**

The Board agreed that mid-session long period absentee and frequent trainings of the faculty may not be desirable from the point of view of academic interests of the students and developmental work at the Institute. Hence, the Director is authorized to

consider and take appropriate decision for deputing the Faculty for training. It would also apply to the outside Institute assignment of the faculty.

## **2.12 Approval for constitution of Internal Committees for TEQIP-III and appointment of TEQIP Coordinator as per NPIU mandate**

This agenda item was also discussed by the Board of Governors. *Post facto* approval on decisions of the Institute and office orders was accorded for this Item.

## **2.13 Engagement / Hiring of Chartered Accountant for the purpose of Internal Control/ Audit of expenditures in TEQIP-III project**

It was approved by the Board of Governors to hire the services of a Chartered Accountant for TEQIP purposes. The BoG also suggested that the agency so hired must fulfil the requirement of empanelment with CAG/ other Government Agency and must command good reputation.

## **2.14 To consider and approve the establishment of Start-up Cell**

The Board appreciated the initiative taken by the Institute in establishing Start-up Cell. It would go long way in helping the rural youth and students of the institute. Setting up such a facility at the Institute was approved by the Board.

## **2.15 Ex-post-facto approval of the Expenditure incurred up to 30<sup>th</sup> June 2018 under TEQIP-III**

The Board of Governors discussed this agenda Item in view of the details provided by the Institute. The Board accorded *Post Facto* approval for the expenditure.

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**2.16 To consider and permit the Director of the Institute to Sign MoU with reputed Institutions/ Industries/ R&D organizations for enhancing academic activities, consultancies etc.**

It was agreed by the Board of Governors that MoU may be signed by the Institute with other educational, R&D and other organizations of high repute. It would benefit the faculty members and students. Care must be taken that the agency and the terms and conditions are in favour of the Institute. Approval of the Chairman, Board of Governors would be mandatory in signing the MoU in order to take care of unforeseen circumstances.

**3. ITEMS for Reporting/ kind information of the Board of Governors**

The Board of Governors was apprised of the following developments at the Institute level. The Director presented the details in this regard and invited comments/ suggestions of the Board.

**3.1 Helping schools of the surrounding villages in computer education and social events**

**3.2 Computer facility provided to the schools**

**3.3 Helping Nearby Government Polytechnic colleges**

**3.4 Guiding and Motivating Local Farmers:**

**3.5 Swachchhta Abhiyan in institute campus as per fixed schedule.**

**3.6 Providing free education under the scheme of PMKVY for skill development**

**3.7 Scheduling GATE classes in Institute Academic Time-Table**

**3.8 Industry institute interaction.**

**3.8.1 Industrial visit of electrical engineering 3<sup>rd</sup> and 4<sup>th</sup> year students at Birahi Ganga Hydro Power Ltd. was organized in the month of October 2017.**

On this item, Shri Pankaj Gupta, Industry Representative offered internship facility for the students in industry. The Institute was advised to be in contact with the Chambers of Commerce and Industry.

**3.8.2 Two days Industrial visit of Civil Engineering 2<sup>nd</sup> year students at Vishnugad-Pipalkoti Hydro Electric Project (THDC India Ltd.) was organized in the month of February 2018 under TEQIP-III.**

**3.8.3 ICC (Industrial Consultation Committee) formation is signed by institute with total seven numbers of local entrepreneurs.**

The BoG appreciated these initiatives taken by the Institute. It was observed that the Institute may develop linkages with the following Institutions and Faculty may be identified for undertaking related activities at the Institute. For guiding farmers/ village adoption, the following institutions/ Laboratories may be contacted; Central Institute of Agricultural Engineering, Nabibagh, Bhopal, VPKAS Almora, CIPHET Ludhiana, CSWRTI Dehradun, Local KVK and others.

The Board also expressed satisfaction on the above points and desired that the initiatives taken by the Institute for better interaction with the Society especially young men and women of nearby areas may continue further.

The Board of Governors desired that the Institute may develop expertise towards emerging as Centre of Excellence in the field of Civil Engineering specifically in the areas of design of habitats for hilly areas, roads in difficult terrains, conservations/ rejuvenation of natural water sources, solar energy harnessing structures, systems for forecasting of natural disasters and mitigation measures. Application of technology for environmental protection through monitoring measures and control systems could be yet another area of work to be focussed by the Institute.

**3.9 Audit by State Government audit for the period from 2013 to 2017 (Four financial years) has been done last year.**

The Board was appreciative of this action of the Institute and desired that Audit observations may be suitably complied. .

**4. Any other point with the permission of the Chairman**

Shri Om Prakash, IAS, Additional Chief Secretary, Chief Minister, and Technical education appreciated the efforts of the Institute in the direction of improved academic performance, infrastructure development, and for working closely with the Society. The Institute by virtue of its location in remote hilly area of Uttarakhand in Chamoli district has

USP that may not be available with sister Institutions. It could be harnessed. He expressed full support from his office for speedy development of the Institute.

The Chairman expressed his satisfaction with the progress of the Institute. He also appreciated the initiatives taken by the Institute in the leadership of the Director. The Chairman desired that the Institute may initiate action on the recommendations of the Board of Governors. He also desired that the next Meeting of the BoG may be held at Institute of Technology, Gopeshwar. Hon'ble Members may like to visit the Institute individually or in groups in order to have close observations and may like to suggest as to how the problems faced by the Institute could be solved. The Chairman expressed sincere thanks to all the Hon'ble Members present in the Meeting for their valuable comments, suggestions and recommendations.

The Member Secretary expressed his gratitude to the Chairman, Co-chairman and all the Members for their valuable inputs and guidance. He also expressed thanks to the Faculty Members and Staff for their contributions and making all the arrangements for the Meeting.



[B. S. Bisht]

[Om Prakash]




[Anita Rawat]



[Pankaj Gupta]



[Sameer Dhinra]



[L.P. Joshi]



[R. P. Gupta]



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