



INSTITUTE OF TECHNOLOGY, GOPESHWAR

(Constituent Institute of Uttarakhand Technical University, Dehradun, Govt. of Uttarakhand)

Affiliated by AICTE, Ministry of HRD, New Delhi

Website: www.itgopeshwar.ac.in

INVITATION FOR QUOTATION

TEQIP-III/UK/iotg/26

22-Feb-2018

To,

Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period (In days)	Place of Delivery	Installation Requirement (if any)
1	Faculty Chair	20	30	Institute of Technology, Gopeshwar	YES
2	Faculty Table	20	30	Institute of Technology, Gopeshwar	YES
3	Visitor Chair	52	30	Institute of Technology, Gopeshwar	YES

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.



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3. Quotation,

3.1 The contract shall be for the full quantity as described above.

3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.

3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **30** days after the last date of quotation submission.

6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

6.1 are properly signed ; and

6.2 confirm to the terms and conditions, and specifications.

7. The Quotations would be evaluated for all items together.

8. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

Delivery and Installation - 0% of total cost



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Satisfactory Acceptance - 100% of total cost

10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **16:00** hours on **12-Mar-2018**.
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any) **N.A**
14. Testing/Installation Clause (if any) **Yes**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below,
**The director,
Institute of Technology, Gopeshwar,
Kothiyalsain, Chamoli-246224, Uttarakhand**
17. We look forward to receiving your quotation and thank you for your interest in this project.

Sd/-

(Authorized Signatory)

Jitendra Singh Rauthan

Nodal Officer, Procurement



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Annexure I

Sr. No	Item Name	Specifications
1	Faculty Chair	Medium Back Chair with P.P Arms, Nylon Base, Gas lift, Seat & Back net tapestry, Swivel Tilt.  Sample Image
2	Faculty Table	Table size 5' x 3' x 2 ½', Top made of 25mm Post formed with PVC edge banded tape and under structure on specially designed powder coated, Double Pedestal and Back covered.  Sample Image



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3	Visitor Chair	<p>The seat and back should be made of 12mm thick hot pressed plywood, upholstered with fabric and moulded Polyurethane foam with PVC lipping all around. The back foam should be designed with contoured lumbar support for extra comfort. Back size should be 495mm (W) X 470mm (H), seat size should be 495mm (W) X 440mm (D). The polyurethane foam should be moulded with density = 45 +/-2 kg/m. The one-piece armrests should be made of black integral skin polyurethane with 50-70 Shore Hardness and reinforced with M.S. insert. The armrests must be scratch and weather resistant. The armrests should be fitted to the seat with seat armrest connecting bracket made of 3mm thick HR steel. The under structure should be made of MS tube dia. 254mm (1") x 14BG thick black powder coated.</p> <div data-bbox="829 751 1084 1100" data-label="Image"></div> <p data-bbox="873 1104 1040 1134">Sample Image</p>
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FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To,
Director
Institute of Technology, Gopeshwar
Kothiyalsain, Chamoli,
Uttarakhand-246224

Subject: Quotation being submitted to IT Gopeshwar

S. No.	Description of Goods	Qty	Unit	Quoted unit rate in Rupees (including Ex-factory prices, Excise duty, Packaging & forwarding, Transportation, Insurance, other local cost incidental to delivery and warrantee/guarantee commitments)	Total Price (A)	Sales Tax and other taxes payable	
						In %age	In Figures (B)
Total Cost							

Gross Total (A+B): Rs. _____

We agree to supply the above in accordance with technical specifications for a total contract price of Rs. _____ (Amount in Figures) (Rupees _____ amount in Words) within the period specified in the Quotation Invitation Letter.

We confirm that the normal commercial warrantee/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Quotation Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name : _____

Address : _____

Contact No. : _____